CONDO DEL SOL HOMEOWNERS ASSOCIATION

(208) 676-8626, condodelsol@gmail.com

APPLICATION FOR APPROVAL OF MINI-SPLIT AIR CONDITIONING SYSTEM INSTALLATION

Date: _____

Name of Applicant (Owner): _____

Condo Del Sol Unit Number: _____ **Upper/Lower**_____

Telephone Number: _____ **Email:** _____

Request for: ☐ Preliminary Approval (with check) ☐ Final Approval (with signed forms)

The undersigned Owner/s hereby request approval for modification to the above-mentioned property/unit.

List of Qualified Contractors:

- Pend Oreille Mechanical *(208) 627-2679*
- Columbia Mountain Mechanical *(406) 293-8026*
- Trademark Heating + Cooling *(208) 661-6869*

*Note that other contractors can be used, but they must be approved and certified by the Board and that could delay installation

Description of Improvement or Modification

Applicant requests approval to install a mini-split ductless air-conditioning system with design as approved by the Condo del Sol Board of Directors ("Board") at the Annual General Meeting on July 8, 2023. Installation will be done in accordance with the design as shown in the Installation Standard and subject to the applicant signing the Board approved HOA Indemnification document.

Application Process: See "Application Process" document for full application details before submitting.

1. Upper Unit Applicant agrees to submit this Preliminary Approval Application complete with a check for "$800.00" made out to "Condo Del Sol" for a preliminary Board approval. These fees will be applied to HOA administrative costs and will also cover the Owner's share of a completed and installed exterior condenser cover, painting of exterior line hides, painting of electrical conduit, and a 1/3 share of a code-required house supplemental power outlet, as defined in the Upper Unit Installation Standard, to be supplied and installed by Condo Del Sol. All other costs for supply and installation of the mini-split Air Conditioning system will be borne by the Owner.

2. Lower Unit Applicant agrees to submit this Preliminary Approval Application complete with a check for "$150.00" made out to "Condo Del Sol" for a preliminary Board approval. These fees will be applied to HOA administrative costs. All other costs for supply and installation of the mini-split Air Conditioning system will be borne by the Owner.
3. Upon Board approving this Preliminary Approval, by signature of designee below, the Owner will be provided a copy of the Installation Standard and HOA Indemnification document.
4. Owner will then have 45 days to provide a signed copy of the Indemnification Agreement and a copy of the Installation Standard complete with a signature of the Installation Contractor confirming compliance with the Installation Standard. Note that signatures will be required from all contractors if, for example, the AC supplier or owner subcontracts a different company for the electrical work.
5. Should either party fail to meet the terms in items 2 and 3 above, the indicated fee will be refunded to the Applicant and any approval to install will be rescinded.
6. Upon Owner receiving signed Final Approval, Owner and Qualified Contractor may proceed with Installation. If actual installation date is expected to deviate more than 5 days from the "Expected Installation Date" provided on the signed Installation Standard, Owner must notify Property Manager in advance.

Estimated Project Start Date: _____

Signature of Owner/s:

_____ _____

Print Name below

_____ _____

Preliminary Approval:

_____ **DATE:**_____

Print Name below

_____

Final Approval:

_____ **DATE:**_____

Print Name below

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